

## **AGENDA**

### **UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES**

**May 5, 1995**

#### **SECTION I - GENERAL AND ACADEMIC MATTERS**

- A. Approval of Minutes of March 2, 1995, Meeting
- B. Establishment of Next Meeting Date, Time, Location
- C. President's Report
- D. Appointment of Nominating Committee
- E. Approval of Resolution of Congratulations to the Women's Basketball Team
- F. Approval of Resolution of Congratulations to the Men's Basketball Team

#### **SECTION II - FINANCIAL MATTERS**

- A. Report of the Finance Committee
- B. Approval of Investment Banker for University Center Addition Financing
- C. Approval of Construction Manager for the General Purpose Classroom Building
- D. Approval of Financial Institution to Provide VEBA Trust Services for Post-Retirement Benefits
- E. Approval of Authorization for University Center Addition
- F. Approval of Resolution to Authorize Discover Card Agreement
- G. Approval of CONCERN: Employee Assistance Program Premium Rates
- H. Approval of Life Insurance Rates for 1995-96
- I. Approval of Long-Term Disability Insurance Rates for 1995-96
- J. Approval of Budget Appropriations, Adjustments, and Transfers

**SUPPLEMENTAL INFORMATION**

**UNIVERSITY OF SOUTHERN INDIANA  
BOARD OF TRUSTEES**

**May 5, 1995**

**SECTION I - GENERAL AND ACADEMIC MATTERS**

- A. APPROVAL OF MINUTES OF MARCH 2, 1995, MEETING**
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION**
- C. PRESIDENT'S REPORT**
- D. APPOINTMENT OF NOMINATING COMMITTEE**
- E. APPROVAL OF RESOLUTION OF CONGRATULATIONS TO THE WOMEN'S BASKETBALL TEAM**

Approval of the following Resolution of Congratulations to the Women's Basketball Team is recommended.

WHEREAS, the University of Southern Indiana women's basketball team won the team's first-ever Great Lakes Valley Conference title, and

WHEREAS, the women's team competed in its first NCAA Division II Tournament, and

WHEREAS, this women's team broke several records including the most victories in a season, the most victories in the Great Lakes Valley Conference, the best overall record of any USI women's basketball team, the longest winning streak, the school record for total points scored in a season, for field goals percentage, and for the individual highest scoring average, and

WHEREAS, this women's team set a Great Lakes Valley Conference record for most rebounds in a conference game, and

WHEREAS, team member LeAnn Freeland was named All American, National Player of the Year by the College Sports Magazine, Great Lakes Valley Conference Player of the Year, and First Team All Conference, and captured All Conference Academic honors as well, and

WHEREAS, team member Eileen Weber and Deb Pope also won conference performance honors, and

WHEREAS, team member Deb Pope captured the national title for three-point shooting, and

WHEREAS, the achievements of these team members, both individually and collectively, prove that they are champions on and off the court,

NOW THEREFORE BE IT RESOLVED, THAT the Board of Trustees commend Coach Chancellor Dugan and her coaching staff, and each and every member of this Great Lakes Valley Conference championship team, and

FURTHER RESOLVED, that a letter of congratulations be sent with this resolution to all coaches and players, and

FURTHER RESOLVED, that this be spread upon the minutes of the Board for all time.

**F. APPROVAL OF RESOLUTION OF CONGRATULATIONS TO THE MEN'S BASKETBALL TEAM**

Approval of the following Resolution of Congratulations to the Men's Basketball Team is recommended.

WHEREAS, the University of Southern Indiana men's basketball team advanced to post-season play and won the Great Lakes Regional Tournament for the second straight year, and

WHEREAS, the Screaming Eagles captured the NCAA Division II National Championship with a come-from-behind victory which revealed the strength of their character and skill, and

WHEREAS, the team set several records during the tournament and the season, including the national tournament record for most field goals and most points, and season record for achieving 29 wins as well as the highest winning percentage, the most field goals attempted and made, and the most rebounds captured, and

WHEREAS, the Eagles represented the University with distinction in the tournament and on national network television, and

WHEREAS, team member Stan Gouard was named Division II Player of the Year, First Team All American, First Team All Great Lakes Valley Conference, and

WHEREAS, Coach Bruce Pearl was named Division II Coach of the Year by the National Association of Basketball Coaches, and

WHEREAS, team member Cortez Barnes was chosen by CBS and Chevrolet as USI's Most Valuable Player in the Elite Eight, and

WHEREAS, team members Brian Huebner and Chad Gilbert were named to the Elite Eight All Tournament team, and

WHEREAS, team member Chad Gilbert was named Great Lakes Region Tournament Most Valuable Player, and joined his team mates Brian Huebner and Stan Gouard on the Great Lakes Region All Tournament team, and

WHEREAS, team members Neil Coyle and Marc Hostettler captured All Great Lakes Valley Conference Academic honors, and

WHEREAS, the Screaming Eagles men's basketball team was the only Indiana team to compete in a national NCAA tournament, and by its win it has brought honor and fame to the University of Southern Indiana, the city of Evansville, and the State of Indiana,

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees commend Coach Bruce Pearl, his coaching staff, and each and every member of this championship team, and

FURTHER RESOLVED, that a letter of congratulations with this accompanying resolution be sent to all coaches and players, and

FURTHER RESOLVED, that this be spread upon the minutes of the Board for all times.

## **SECTION II - FINANCIAL MATTERS**

### **A. REPORT OF THE FINANCE COMMITTEE**

The Finance Committee met on May 2, 1995, to review the responses to the Requests for Proposal for investment banker services, construction manager services, and VEBA trust services. The chairman of the Finance Committee will present, for the Board's approval, the committee's proposals of the firms selected to provide these services.

### **B. APPROVAL OF INVESTMENT BANKER FOR UNIVERSITY CENTER ADDITION FINANCING**

Responses to the Request for Proposal (RFP) were received on April 10, 1995, from seven firms that provide investment banker services. The Finance Committee will review these proposals at its May 2, 1995, meeting. The Chairman of the Finance Committee will present the committee's proposal of the firm(s) selected to provide these services.

Approval of the firm proposed by the Finance Committee is recommended.

### **C. APPROVAL OF CONSTRUCTION MANAGER FOR THE GENERAL PURPOSE CLASSROOM BUILDING**

Responses to the Request for Proposal (RFP) were received on April 18, 1995, from four construction management firms. The Finance Committee will review these proposals at its May 2, 1995, meeting. The Chairman of the Finance Committee will present the committee's proposal of the firm selected to provide these services.

Approval of the firm proposed by the Finance Committee is recommended.

### **D. APPROVAL OF FINANCIAL INSTITUTION TO PROVIDE VEBA TRUST SERVICES FOR POST-RETIREMENT BENEFITS**

Responses to the Request for Proposal (RFP) were received on February 3, 1995, from four financial institutions interested in providing VEBA trust services for post-retirement benefits. The Chairman of the Finance Committee will present the committee's proposal of the financial institution(s) selected to provide these services.

Approval of the firm proposed by the Finance Committee is recommended.

### **E. APPROVAL OF AUTHORIZATION FOR UNIVERSITY CENTER ADDITION**

The 1994 Indiana General Assembly authorized the University of Southern Indiana to issue and sell bonds under I.C. 20-12-6 for the construction of a \$4,100,000 addition to the University Center.

On November 15, 1994, the Board approved the appointment of a committee of Trustees to recommend an architect for the project. The committee recommended selection of the firm of Veazey, Parrott, and Shoulders, of Evansville, Indiana, to prepare schematic plans and cost estimates for the project. The Board approved the selection of the architect at its July 7, 1994, meeting, and reviewed the schematic plans for the University Center Addition project on January 5, 1995.

Approval is recommended that President Hoops be authorized to request the Indiana Commission for Higher Education, the Indiana State Budget Committee, and the Governor of the State of Indiana to approve the following actions:

- a. to engage architects for the project;
- b. to enter into contracts to construct, equip, finance, and otherwise provide for the construction of the University Center addition;
- c. to use receipts from fees and earnings for the construction and financing of the project to the extent necessary; and
- d. to issue interim construction financing if necessary and to issue and sell bonds in an amount not to exceed the total estimated cost of the project, including financing costs as finally determined by the Board of Trustees to finance the project.

#### **F. APPROVAL OF RESOLUTION TO AUTHORIZE DISCOVER CARD AGREEMENT**

Approval of the following resolution is recommended.

BE IT RESOLVED that the President, Secretary, or Treasurer, or any one or more of them, be and hereby are authorized and empowered to enter into and execute an agreement, on such terms as they deem advisable, in the name of this Corporation, with Discover Systems, Inc. (hereinafter called "Discover Card") relating to the sale by this Corporation to Discover Card of sales slips evidencing purchases from this Corporation of merchandise sold and delivered and services rendered, or both, and from time to time to modify such agreement and make and modify arrangements with Discover Card as to the terms on which such sales slips are to be sold to Discover Card;

FURTHER RESOLVED that they are hereby further authorized and empowered to sell, assign, deliver, endorse, negotiate, or otherwise transfer to Discover Card all accounts, sales slips, and other obligations, and any instruments evidencing or securing same, now and hereafter owned or acquired by this Corporation, and for said purposes to execute and deliver any and all assignments, transfers, endorsements, contracts, guarantees, agreements, or other instruments in respect thereof;

FURTHER RESOLVED that they are hereby further authorized to make remittances and payments in respect thereof by cash, checks, drafts, or otherwise and to do and perform all such other acts and things deemed by such Officer or Officers necessary, convenient, or proper to carry out or modify such contract and arrangements with Discover Card, hereby ratifying, approving, and confirming all that any said Officers have done or may do in the premises.

#### **G. APPROVAL OF CONCERN: EMPLOYEE ASSISTANCE PROGRAM PREMIUM RATES**

CONCERN: EAP is a comprehensive employee assistance program which provides assessment, short-term counseling, referral and follow-up services for 540 employees and members of their immediate families. Since the program was adopted in February, 1987, the utilization rate has been approximately 6.6 percent per year.

The renewal rate of \$25.00 per employee per year reflects no rate increase for the twelve-month period beginning July 1, 1995. The University pays the annual cost for the program. This agreement with Deaconess Service Corporation may be terminated at any time by either party upon sixty (60) days advance written notice to the other party.

Approval of the renewal of the master policy with the Deaconess Service Corporation beginning July 1, 1995, is recommended.

**H. APPROVAL OF LIFE INSURANCE RATES FOR 1995-96**

The University has two group life insurance programs. There are 417 employees and 1 retiree currently enrolled in the revised program and 118 employees and 49 retirees in the original program. Employees hired since February 1, 1988, are enrolled in the revised program.

Recently, the Manufacturers Life Insurance Company decided to withdraw from the U.S. Group Life and Health business in order to concentrate on its U.S. Individual Life and Group Pension business and entered into an agreement with the Canada Life Assurance Company. Canada Life is rated "AAA" by Standard & Poor's and Duff & Phelps with a strong commitment to the Group Business.

Renewal rates from the Canada Life Assurance Company reflect no rate increase for a twelve-month guarantee period effective July 1, 1995.

Approval of the Canada Life insurance rates effective July 1, 1995 is recommended.

**I. APPROVAL OF LONG-TERM DISABILITY INSURANCE RATES FOR 1995-96**

The contract for the University's Long-Term Disability Insurance Program with Teachers Insurance and Annuity Association (TIAA) is to be renewed as of July 1, 1995. The TIAA disability coverage provides income benefits and retirement contributions in the event of a long-term disability. The University pays the total premium cost for 379 eligible employees.

Renewal rates from Teachers Insurance and Annuity Association (TIAA) reflect a rate increase for a twelve-month period beginning July 1, 1995. The current monthly premium is based on a percentage of Covered Monthly Salary (CMS) for the University:

	<u>1994-95</u> <u>Rates</u>	<u>1995-96</u> <u>Rates</u>
Income Premium	0.375% CMS	0.396% CMS
Annuity Premium	0.124% CMS	0.153% CMS

Approval of the TIAA Long-Term Disability Insurance rates and plan changes effective July 1, 1995, is recommended.

**J. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS**

Approval of the following budget appropriations, adjustments, and transfers is recommended.

**1. Additional Appropriations**

From:	Unappropriated Current Operating Funds		
To:	1-10220	Communications Supplies & Expense	320
To:	1-10220	Communications Capital Outlay	3,290
To:	1-10240	Foreign Language Supplies & Expense	1,763
To:	1-10400	School of Nursing Supplies & Expense	9,604

To:	1-10700	School of Business Capital Outlay	2,252
To:	1-10840	Teacher Education Supplies & Expense	1,199
To:	1-14003	Student Financial Assistance Supplies & Expense	800
To:	1-14006	Student Life Personal Services	1,500
To:	1-15000	Physical Plant Personal Services	1,252
To:	1-15000	Physical Plant Capital Outlay	3,774
To:	1-15700	Security Personal Services	50
		Supplies & Expense	480
To:	1-16230	News & Information Services Supplies & Expense	800
From:	Unappropriated Designated Funds		
To	2-20100	Student Programs Supplies and Expense	32
To:	2-20300	Student Government Supplies and Expense	226
To:	2-25106	Faculty Research-Professor Zehr Personal Services	425
		Supplies and Expense	706
To:	2-25107	Faculty Research-Professor Waters Supplies and Expense	1,455
To:	2-25108	Faculty Research-Professor Rhoden Supplies and Expense	2,310
To:	2-25109	Faculty Research-Professor Petranek Supplies and Expense	1,287
To:	2-25110	Faculty Research 2-Professor Hart Supplies and Expense	970
To:	2-25205	Faculty Research-Professor Shaw Supplies and Expense	490
To:	2-25206	Faculty Research-Professor Gordon Supplies and Expense	1,284
To:	2-25305	Faculty Research 2-Professor Shields Supplies and Expense	1,840
To:	2-25306	Faculty Research-Professors Rhim and Peluchette Personal Services	1,044
		Supplies and Expense	406
To:	2-25307	Faculty Research-Professor Khayum Capital Outlay	995
To:	2-25403	Faculty Research-Professor Lamb Capital Outlay	1,216
To:	2-25404	Faculty Research-Professor Divine Supplies and Expense	239
To:	2-25501	Faculty Research-Professors Roberts, White, and Coudret Personal Services	1,000
		Supplies and Expense	523



To:	2-25502	Faculty Research-Professor Koob Personal Services	520
		Supplies and Expense	264
To:	2-25503	Faculty Research-Professor Cooper Supplies and Expense	76
From:	Unappropriated Auxiliary Funds		
To:	3-30602	Athletics-Baseball Supplies and Expense	7,600
To:	3-30607	Athletics-Softball Supplies and Expense	405
To:	3-30609	Athletics-Men's Cross Country Supplies and Expense	3,403
		Repairs and Maintenance	135
		Capital Outlay	500
To:	3-30610	Athletics-Soccer Supplies and Expense	304
To:	3-30710	Athletics-Soccer Grant-in-Aid Supplies and Expense	1,623
From:	Unappropriated Restricted Funds		
To:	4-45090	Medical Education Personal Services	43,201
		Supplies and Expense	26,326
To:	4-46324	Faculty/Student Research 2-Professor Shaw Supplies and Expense	1,000

## **2. Appropriation Transfers**

From:	1-10320	Engineering Technology Supplies & Expense	
To:	1-10320	Engineering Technology Capital Outlay	1,300
From:	1-10700	School of Business Supplies & Expense	
To:	1-10700	School of Business Capital Outlay	1,704
From:	1-10820	Social Work Capital Outlay	
To:	1-10820	Social Work Supplies & Expense	2,600
To:	1-10830	Physical Education Supplies & Expense	1,400
From:	1-14000	Student Services Personal Services	
To:	1-14000	Student Services Supplies & Expense	1,272

From:	1-14004	Counseling Personal Services	
To:	1-14000	Student Services Capital Outlay	2,500
From:	4-46132	Eisenhower Grant/Reitz High School Demo Project Capital Outlay	
To:	4-46132	Eisenhower Grant/Reitz High School Demo Project Supplies and Expense	22,978
From:	4-46321	National Science Foundation Grant- Professor DiPietro Personal Services	
To:	4-46321	National Science Foundation Grant- Professor DiPietro Supplies and Expense	3,000